



Board of Directors Meeting  
**A G E N D A**

June 17, 2021 12:00PM  
12 E. California Ave., Suite 200, Oklahoma City, OK 73104

This meeting will be conducted via videoconferencing and at the physical site.  
Patrons may join  
the meeting at the physical site or via the following Zoom link.

Zoom Meeting

<https://zoom.us/j/94160557885?pwd=RTN0V0dIWm9iY202dGJTNU9rWDMvQT09>

Meeting ID: 941 6055 7885  
Passcode: 9a5738

Questions Contact: Michelle Ferguson at [mferguson@cortado.ventures](mailto:mferguson@cortado.ventures) or (405) 651-9090 or

Patrick Duffy at [pduffy@johnrexschool.org](mailto:pduffy@johnrexschool.org)

Board members present at the physical site will be:

Nathaniel Harding, Ellen Buettner, Jennifer Monies, Mick Cornett, Gary Jones, Megan Oftedal, Chris Kavanaugh, Cristina McQuiston.

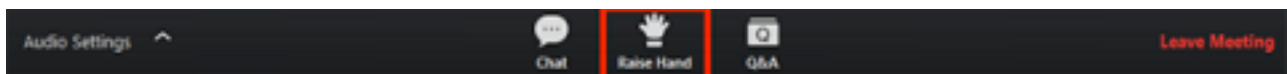
Others present at the physical site:

Dean Ketchum, Head of School; Patrick Duffy, Director of Secondary Education; Lana Ingram, Director of Elementary Education; Kayla Minor, Dean of Students; Traci Brannon, Board Clerk; Bill Hickman, Legal Counsel

Access to documents and board agenda will be posted on the John Rex website at [www.johnrexschool.org](http://www.johnrexschool.org) \*Click on **About**, then click on **Board of Directors**, scroll down to **2021 meetings** for agenda and documents

Members of the public shall be allowed to submit requests to address the board in the same manner that they were allowed at physical meetings of the board. To expedite requests to comment, the public may send those requests to the board chair at [board@johnrexschool.org](mailto:board@johnrexschool.org) at least 30 minutes prior to the start time of the meeting. The final determination as to whether an item will appear as a public comment will be at the discretion of the board chair. Requests to comment can be heard using the “raise hand” feature or the “chat” feature within the Zoom video conference. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond to speakers’ comments.

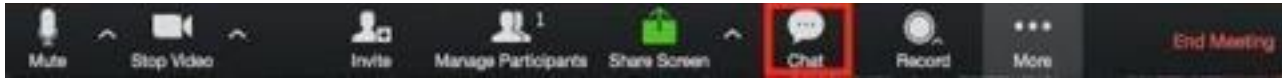
1. Click Raise Hand in the Webinar Controls.



The host will be notified that you've raised your hand. Click Lower Hand to lower it if needed.



As an attendee, Chat will be in the controls at the bottom of your screen.



When you click on chat, the chat window will appear. It will be on the right if you are not in full screen. If you are in full screen, it will appear in a window that you can move around your screen.

Type your message and press Enter to send it.

If the audio or video connection is disrupted, the meeting will temporarily pause for 10 minutes. After 10 minutes, the meeting will reconvene. If that is not possible, the meeting will end and an announcement about a rescheduled meeting will be posted on the school website.

1. Call to Order & Welcome
2. Head of School Report
3. Consent Agenda: The following items concern reports and items of a routine nature normally approved at Board meetings. They will be considered and voted on together as a group with one vote; provided that any Board member may ask that one or more items be considered and voted on separately. The Consent Agenda includes discussion, consideration, and possible action upon the following items:
  - a. Approval of Minutes from Board of Directors Special Meeting May 14, 2021.
  - b. Approval of May 2021 Financial Report.
  - c. Approval of Purchase Orders #151-158 and any changes to any prior existing purchase orders.
  - d. Approval of Fund 81 Revenue and Expenses.
  - e. Approval of Open Student Transfers for FY 21-22.
  - f. Approval of Oklahoma State School Boards Association Membership Renewal for 2021-22.
  - g. Approval of Michael K. Lacy, Ph.D. to perform school psychological services for 2021-22.
  - h. Approval of Oklahoma Consulting and Accounting Services, LLC to perform accounting, consulting, and tax return services including treasurer, payroll, and accounts payable services for 2021-22.
  - i. Approval of Educational Administrative Services, LLC to perform educational administrative services for 2021-22.
  - j. Jennifer Williams to perform speech language therapy services for 2021-22.
  - k. Approval of All Access Arts: Arts Council Oklahoma City to provide art instruction for 2021-22.
  - l. Approval of amendment for renewal of Keystone Food Service for school year 2021-22.
  - m. Approval of Downtown YMCA to operate before/after school childcare in the JRCES facility for 2021-22.
  - n. Approval of Oklahoma Building Services to perform janitorial services and provide supplies for 2021-22.
  - o. Approval of Candor PR to perform public relations and community outreach services for 2021-22.
  - p. Approval of Evaluation Works, LLC (Jose Hernandez, M.S., Ed.S., NCSP) to provide psychology services and evaluations for 2021-22.
  - q. Approval of Saker Mechanical to perform maintenance of HVAC equipment for 2021-22.
  - r. Approval of Hickman Law Group to perform legal services for 2021-22.
  - s. Moore Therapy Services, Inc. to perform occupational therapy services for 2021-22.
4. Discussion, consideration, and possible action upon setting the July 2021 board meeting date.
5. Discussion, consideration, and possible action related to quotes from The Beckman Company for insurance coverages with OSIG (Oklahoma Schools Insurance Group) for school year 2021-2022.
6. Discussion, consideration, and possible action related to quotes from The Beckman Company for insurance coverages with OSAG (Oklahoma School Assurance Group) for school year 2021-22.
7. Discussion, consideration, and possible action upon Certification of Compliance with the Children's Internet Protection Act (CIPA).
8. Discussion, consideration, and possible action upon Return to Learn plan for 2021-22.
9. Discussion, consideration, and possible action related to the notification and renewal of the Charter School Lease Agreement with Oklahoma City Public Schools and the base rent for 2021-22.
10. Discussion, consideration, and possible action related to authorized financial roles for school year 2021-22 as follows:
  - a. Traci Brannon – Board Clerk
  - b. Traci Brannon – Encumbrance Clerk
  - c. Jeff Jenkins – Data Entry Clerk
  - d. Dean Ketchum – Federal Programs Manager
  - e. Jeff Jenkins – Activity Fund Co-Custodian
  - f. Traci Brannon – Activity Fund Custodian
  - g. Jack H, Jenkins – Treasurer

11. Discussion, consideration, and possible action related to reimbursement from Activity Fund 825- Middle School After Care for \$10,126.74 to General Fund for payment of staffing expenses for 2020-2021 school year.
12. Discussion, consideration, and possible action upon re-appointing Board members for one-, two-, and three-year terms effective July 1, 2021.
  - a. Ellen Buettner
  - b. Mick Cornett
  - c. Nathaniel Harding
  - d. Gary Jones
  - e. Chris Kavanaugh
  - f. Christina McQuiston
  - g. Jennifer Monies
  - h. Megan Oftedal
13. Discussion, consideration, and possible action related to election of Board officers for FY22 effective July 1, 2021.
  - a. President
  - b. Vice-President
  - c. Secretary
  - d. Assistant Secretary
14. Discussion, consideration, and possible action related to the pay scale for certified faculty/staff for FY22.
15. Discussion, and comments related to the traffic circulation and formation of a traffic management plan committee.
16. Discussion and comments related to job descriptions, evaluation, and performance guide.
17. Comments by board members, school staff, and/or public comments.
18. Adjourn

*All meetings of the Board of Directors shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Members of the public wishing to address the board must sign up before the meeting. Where several people wish to address the same subject, a spokesperson must be selected. The Board Chairman may interrupt and terminate any comments that are not in accordance with any of these criteria. Board members may not respond to speakers' comments.*