

## Middle School Arrival/Dismissal Procedures:



### Arrival:

- Students may enter the school beginning at **7:15am**. Breakfast will be served from **7:15-7:45am**.
- Drop off traffic must follow the layout shown in the map above. Please be aware that multiple businesses use this parking lot. Remember to be courteous to workers from neighboring companies that may need to cross our drop off line.
- Students will be dropped off in the staff parking lot identified on the map with a YELLOW star.
- Teachers will be located at the YELLOW star daily to greet each student.
- Students will enter the McAlpine Center/Middle School through the north doors.
- Lobby doors will be locked at 7:50am. Parents/Guardians must check-in any student arriving after 7:50am. Any child dropped off after 7:50am without an adult checking them in will remain in the front office until a parent/guardian returns to check them in.

### Dismissal:

- Students will be dismissed through the north doors beginning at 3:15pm on Monday, Tuesday, Thursday, and Friday and at 1:45 on Wednesday.
- **Car riders** Pick up traffic must follow the layout shown in the map above. Please be aware that multiple businesses use this parking lot. Remember to be courteous to workers from neighboring businesses that may need to cross our pick up line. Once your child is in the car, please continue north on Walker Ave.
- **Walkers** Parent/Guardian **walking from home/work** must inform the adult at the GREEN star which student they are picking up and provide the SafeSchool ID number assigned to that student for verification. Students will be called to meet the parent/guardian at the north entrance.